

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
MARCH 23, 2016

PRESENT: Allan D. Walker, Ned Bixler, James Korner, Scott Tillmann, Edward Davidson and Richard Reis, George Zeidenstein

EXCUSED: Russell Hurley

ALSO PRESENT: First Selectman Robert Valentine, Selectmen's Assistant, Lucille Page, Library Board Chairman Patrick Riley, Fire Commission members, Chairman Martin Connor, William Lane and Antonio Damiani, Fire Company President William Gelormino, Chief, Barry Hall, Captain Peter Bernard and Rhonda Gelormino

CALL TO ORDER: Chairman Allan D. Walker called the meeting to order at 7:30 P.M.

APPROVAL OF MINUTES: The minutes of the February 24, 2016 meeting were presented for approval. A **MOTION WAS MADE BY** Scott Tillmann **SECONDED BY** James Korner to approve the minutes. **SO VOTED**

The regular order of business on the agenda was deferred so that the Board could receive and review the following 2016/2017 proposed budgets:

BOARD RECEIPT AND REVIEW OF PROPOSED 2016/17 DEPARTMENT BUDGETS:

BOARD OF FINANCE - DEPARTMENT 10: Current budget 2015/16 \$21,400.00, proposed 2016/17 \$16,800.00. There is no increase anticipated per the auditor, but there could be a \$1,200.00 increase in the unlikely event of a Federal Audit. **RECEIVED AND REVIEWED**

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 2

GOSHEN & CORNWALL TRANSIT BUS: Bob Valentine noted that this budget was a resubmitted budget, and that he has been consulting with NW Transit. They are willing to facilitate the drivers, schedule trips and work on the grants to cover those costs. Bob expects there to be some revenue from Cornwall and we will be able to track future costs. Bob noted that NW Transit has been very helpful to the towns on this project. Proposed budget for 2015/16 is \$12,182.00. RECEIVED AND REVIEWED

CEMETERIES – DEPARTMENT 56: Current budget 2015/16 \$6,830.00 proposed 2016/17 \$7,815.00, an increase of \$985.00. Richard Reis noted that there was an increase in income from the Trusts and Bob said that Debbie Franklin had reported those numbers; therefore he would have to go back and review the information. RECEIVED AND REVIEWED

FIRE PROTECTION – DEPARTMENT 26: Fire Commissioner Martin Connor stated that the department worked hard to hold the line items without any increases. The only anticipated increase would be for the: Truck Repair and Maintenance, line item. The requested increase would be for a formal procedure for inspection; this can be done through a service contract with JW Tractor Repair. Current budget 2015/16 \$110,802.00, proposed 2016/17 \$110,515.00, a decrease of \$287.00. It was noted that the Fire Rescue Officers work hard to provide a fair budget and they are careful to report line by line. RECEIVED AND REVIEWED

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 3

RESCUE DEPARTMENT – 28 Martin Connor reported that there was no increase in the budget. Current budget 2015/16 \$27,209.00, proposed 2016/17 \$27,209. No change. RECEIVED AND REVIEWED

Martin Connor, Peter Bernard, William Lane left the meeting at 7:45 P.M.

FISCAL OFFICE – DEPARTMENT – 04 Current budget 2015/16 \$44,147.00, proposed 2016/17 \$46,638.00. The increase of \$2,491.00 is due in part to consulting fees and computer supplies. The consulting fees are for an hourly rate increase for Debbie Franklin and Chris King. RECEIVED AND REVIEWED

INSURANCE - Current budget 2015/16 \$104,766.00 proposed 2016/17 \$108,000. 00. An increase of \$3,324.00
RECEIVED AND REVIEWED

LIBRARY – DEPTARTMENT – 21 Patrick Reilly Chairman of the Library Board addressed the board with a request for \$1,100.00 to go towards the purchase of Lynda.com an online learning program that is used by Region 6. The service costs \$2,500.00. The Library will test pilot the program for one year and track its progress with a survey. The library is requesting \$1,100.00 for this service. They will offset the difference with cuts in magazine subscriptions and books purchased. Staff wages were modified to better reflect current wages. Current budget 2015/16 \$147,115.00, proposed 2016/17 \$143,672.00. This is a decrease of \$3443.00.
RECEIVED AND REVIEWED

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 4

Patrick Reilly, Bill Gelormino, Rhonda Gelormino and Barry Hall left the meeting at 7:50P.M.

PROFESSIONAL SERVICES - 07 Current budget 2015/16 \$21,426. 00, proposed 2016/17 \$22,155.38. There was an increase of \$729.00, which came from a 10% increase in hours for Town Planner in order to complete the Plan of Conservation and development and Probate Court Expenses. RECEIVED AND REVIEWED

BUDGET/ FINANCIAL REPORTS FOR THE PERIOD ENDING 02/29/16: Bob noted that the newsletter has received positive support and there will be one more addition before year-end. The minutes show Board receipt and review of the Budget report prepared by Financial Consultant, Debbie Franklin. RECEIVED AND REVIEWED

Lucille Page left the meeting at 8:05 P.M.

TAX COLLECTOR REPORT FOR THE PERIOD ENDING FEBRUARY 29, 2016: The Tax Collectors report was reviewed and Bob said that the interest lien fee revenue will be coming down which is to be expected. RECEIVED AND REVIEWED

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 5

TOWN OF GOSHEN FOR THE YEAR ENDING JUNE 30, 2016 PROJECTIONS: Bob Valentine presented for Board review a year end budget estimate showing a total of \$147,249.70 in revenue greater and expense less than budgeted. Bob noted that he would have updated budget projection in April and May so that the Board has the necessary information to set the mil rate.
RECEIVED AND REVIEWED

BOARD TO CONSIDER HIRING OF AUDITOR FOR 2016 FISCAL AUDIT:

Allan Walker reviewed the proposed contract for Sandra E. Welwood, LLC Certified Public Accountants to conduct the 2016 fiscal audit. There was some discussion and it was agreed that the Board of Finance would hire Sandra E. Welwood, LLC as the 2016 Auditor for the Town Of Goshen. **A MOTION WAS MADE BY Richard Reis SECONDED BY Ned Bixler, SO VOTED**

REPORT FROM THE FIRST SELECTMAN: First Selectman Bob Valentine reported that the Town Offices are in the process of hooking up to the Nutmeg Network and are working on the Voice Over Internet Protocol (VOIP) phone service to Nextiva. The Town Hall furnace has been installed and is up and running. The Board of Selectmen has reviewed the drainage project for Shelborne Drive and they have asked Dave Battista with Leonard Engineering to modify previous designs for a bolder cascade to a standard riprap channel. This change will reduce the estimate cost by approximately \$23,000.

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 6

Heating oil, Gasoline and Diesel: The town has locked in our heating oil, gasoline and diesel fuel for July 1, 2016 to June 30, 2017 and it is as follows:

Heating oil \$1.5818 Gal.

Gasoline \$1.6312 Gal.

Diesel \$1.5832 Gal.

*Additional costs are LUST (Leaking Underground Storage Tank) Tax @ .0001 Gal. and a Spill Recovery Fee of .0019 Gal. gross receipt tax on gasoline of 8.814%

GOSHEN/CORNWALL SENIOR/HANDICAP BUS:

CT DOT Section 5310 Grant; The Goshen/ Cornwall Senior/handicap bus is ordered. Total cost is \$62,262.00. The grant will pay for 80% leaving a balance of \$12,252.40 to be shared by Goshen and Cornwall, coming to \$6,226.20 each. An appropriation of \$7,000.00 will be needed to pay for the Town of Goshen's share and allow for lettering and logo design.

A motion to appropriate from Unassigned General Fund balance sum of \$7,000.00 to Capitol Non Reoccurring, for the purchase of the Goshen/Cornwall Senior Handicap Bus and logo. **A MOTION WAS MADE BY Richard Reis, SECONDED BY Ned Bixler SO VOTED.**

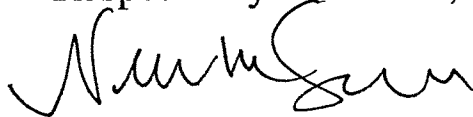
CORRESPONDENCE: None

GOSHEN BOARD OF FINANCE
MINUTES REGULAR MEETING
FEBRUARY 24, 2016

Page 7

There was no other business to come before the meeting. A
MOTION TO ADJOURN WAS MADE BY James Korner
SECONDED by Scott Tillman.
The meeting adjourned at 8:30 P.M.

Respectfully submitted,



Nell Glass

Board of Finance Clerk

Received March 28, 2016 11:37 A.
Attest Brian Z. Bueh
Goshen Town Clerk

